



M04 203

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Transportation - Responsibilities	Date Feb 7 th , 2012	Revised
Policy	The school bus is an extension of the classroom. The school principal's authority applies aboard the school bus. The school principal is responsible for the behaviour and discipline of his/her students while they are on a school bus.	
Operational Procedure	<p>The school principal shall:</p> <ol style="list-style-type: none"> 1. ensure that student information is updated in the student database on a daily basis; 2. ensure that students are aware of the school bus code of conduct and safety rules; 3. in cooperation with the bus driver, promote appropriate and safe conduct while aboard the vehicle; 4. provide supervision for students during the arrival and departure of school buses; 5. ensure that the areas reserved for school buses are kept clear; 6. be responsible for all disciplinary measures related to the behaviour of students who ride on the school bus, and inform parents or guardians accordingly; 7. comply with the Ministry of Education's Bill 157; 8. remind parents or guardians of the procedures to follow in the event of inclement weather or school closure; 	

	<ol style="list-style-type: none">9. ensure that the necessary steps are taken in the event of an accident;10. provide written notification to the East of Thunder Bay Transportation Consortium about any decision concerning school bus privilege suspension of a student;11. advise the Director of Education or designate in the event of a bus cancellation.12. share student information in accordance with the Municipal Freedom of Information and Protection of Privacy Act.
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